



1200 Toolebeck Rd  
Aiken SC 29840

803.226.0160 | F: 803.226.0202

### HCA Board Meeting – 11.14.2023- HCA Commons-6pm

Jared Chambliss, Chair-**present**  
Caryn Butler, Vice Chair -**present**  
Ashley Pitts, Secretary-**present**  
Dana Cook, Treasurer-**absent**

Audrey Decker, Member-**absent**  
Matthew Shackleton, Member-**present**  
Samuel Grimes, Member-**present**  
Justin Goodwin, Member-**present**  
Ashley McCormick, Member-**present**

#### **Meeting called to order- Called to order at 0601**

- Dr. Ann Marie Taylor (Invocation)
- Pledge of Allegiance (J. Chambiss)
- Ashley Pitts (Mission Statement): "Our mission is to create an innovative and challenging learning environment that teaches the whole learner through the pillars of connection, flexibility, and service".

#### **HCA Celebrations:**

- High School Updates(Governor School, Audits, Performances, Senior Google Site)- **Dr. Taylor highlighted a few things that is going on in the HS department. The Governor school out of Hartsville is partnering with HCA to offer their Engineering program. Senior Experience-virtual classroom to everything senior related. Audits of transcripts. Recognized Ashley Sturkie regarding the perfect audit.**

#### **Executive Director's Report:**

- Board Norms-**Board norm document in the Google Drive as to continue norm setting**
- Data Overview- **School report cards came out last month. Ashleigh Gibbons presented School Accountability Updates- HCA outscored ACPSD in ELA and Math for 5<sup>th</sup> and 6<sup>th</sup> grade, HCA has increased 8% in ELA for 3-8<sup>th</sup> grade in SC Ready, HAC has increased 6% in Math for 3-8<sup>th</sup> grade in SC Ready, Cohort growth in all grades for ELA and 2 cohorts in Math for SC Ready and HCA has shown growth in all EOC courses from 2022-2023 (Alg 1, Eng 2, Biology), HCA report overall- Elementary-Average and Middle School Overall- Average. Full report card is on HCA website (hcacs.net).**
- Foundation Affiliation Agreement-**voting item-** **Dr. Taylor spoke to the Affiliation Agreement, called Russ, municipal advisor for HCA and the foundation. A Foundation board member present to speak with board-Kerri Knight, member. SPED teacher of 18 years in Kershaw County, Spoke to collective leadership that has been coined at HCA. Jared spoke to how we make this happen, critically, to make it successful as a risk management. Russ spoke to the evolution of HCA and the creation of the HCA Foundation. Russ has been a part of the evolution of HCA over the last several years. Russ spoke to the charter dynamics of SC, he has been doing charter school municipals for the last 25 years, been on charter school boards, legislative boards as well. Russ spoke to how expanding the HCA brand is a good move to put HCA on the offense. HCA is in a position due to the school model and culture that we are able to export what we are doing. Russ spoke to the risk assessment model right now vs the business assessment due to HCA Foundation is unable to control the timing of things happening. Clay Greyson, the Foundation Attorney, is also the attorney of USC affiliates and Clemson affiliates. Russ spoke to how we are trying to place us on offense so when the market changes dramatically, we are ahead of the game. Tyler presented the Affiliation Agreement between the Foundation and HCA. Sam would like to ask a question in executive session. Justin made a motion to move voting item to after executive session, Jared seconded, motion carried.**
- New Learning from Training- **Dr. Taylor spoke to the training that her and Justin Goodwin attended in**



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Columbia, presented by the Charter School Alliance. Training placed in One Drive. Jared asked if we could have that training and if it count as the School Board Training? Justin and Dr. Taylor looking into it.

#### Chair's Report:

- 2023-2024 calendar change-regular scheduled board meetings-**voting item**- Jared made a motion to amend the current school year, remainder of the board meetings, to the last Monday of the month to include adjustments of holidays, discussion had, Ashley McCormick seconded, motion carried.

#### Vice Chair's Report:

#### Committee Reports:

- Non-Profit Committee- Discussion had on adding a board member or dissolving the committee. Caryn asked Sara if she needed a committee? Sara stated she did not feel we needed it. Voting item to be added to next month's agenda- dissolving of committee.
- Comprehensive Health Committee- **voting item (members to be added)**- Current members are Audrey Decker-Board representative.
  - Parent representative- Jared made a motion to add Jamie Turner to the CHC, Justin seconded, motion carried.
  - Clergy representative- Jared made a motion to add Will Vaughn, Justin seconded, motion carried.
  - Pediatrician representative- Jared made a motion to add Dr. Tiffany, Sam seconded, motion carried.
  - Healthcare Professional- Jared made a motion to add Ashey Pitts, LPN, Ashley McCormick seconded, motion carried.
  - Teacher Representative- Jared made a motion to add Michael Rosenthal, Justin seconded, motion carried.
  - Teacher Representative- Jared made a motion to add Becca Bell, Ashley McCormick seconded, motion carried.
  - Non-Employee Representative- Jared made a motion to add Tiffany Goode, Ashley McCormick seconded, motion carried.
  - Non-Employee/Board Representative- Jared made a motion to add Audrey Decker, Justin seconded, motion carried.
- Governance and By Laws Policy Committee-(Sam Grimes and Justin Goodwin): Sam presented a few concerns that they are reviewing as a committee. They are in the process of updating the By Laws to ensure that we are adhering to State regulations, updates/revise terminated employees serving, Roberts Rules to be revised/adherence. Jared requested for committee to come with updated proposals at next month's meeting. Possibly to decide to dissolve committee at the December meeting.
- Athletic Committee- Caryn asked to have a meeting with the athletic committee- asked Katie to look at dates.
- Security Committee- Caryn stated no updates.

#### Secretary's Report:

- Approval of previous month's meeting minutes (September and October Meeting Minutes)- Ashley made a motion to approve meeting minutes of September and October, Jared seconded, motion carried.



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#### Treasurer's Report:

- Monthly Updates- Debt ratio and cash on hand slightly dipped from 56 days to 52 days. No real concerns per Jared on behalf of Dana Cook, Treasurer.
- Items over \$7,500 (Voting Item)
  - Outdoor Shed- updated from 26X16 to 32X16, two story still. Justin stated that his only concern is that they are kits and must be assembled and built onsite. Did staff get clarification on permitting anything over 10X10 assembled onsite. Sam asked if it included the assembly cost, no it would does not include the assembly cost. Justin and Jared spoke to the difference of procurements and financial issues with that from a governance standpoint. Extensive discussion was had in regards to procurement and audits. Jared spoke to wanting to know the total cost of the project. Dr. Taylor spoke to using the general contractor and leaning on his knowledge base. Sam spoke with the design of the building and not being crazy about it. Justin spoke with the staff that would be utilizing the second level space. Ashley McCormick asked if it included the shipping cost, Dr. Taylor stated yes. Jared made a motion to approve the item as is, Justin seconded, motion carried. Jared asked that Dr. Taylor and Ashley Sturkie bring the total cost of the project to the next meeting.
- Audit Overview- Ashley called the auditor to give the overview of the audit, Ken. Auditor stated they did several audits- state, governmental and federal audits. Completed audit testing and also testing the internal controls that safeguard HCA's assets. They found that our safeguards are good, the relationship with Vearis has continued to safeguard our assets. No deficiencies found in assets, revenues, and expenses. Federal Compliance audit completed- specifically ESSR funds- spending and documented- no findings found, or questions raised. It is found of the auditor that the spending and documentation of HCA has been fair and compliant.

#### Questions/Comments from Board Members:

#### Public Comments:

**Executive Session:** Jared made a motion to end public session and go into executive session, Caryn seconded, motion carried.

Executive session began at 0728p.

- Privileged Legal Information

Jared made a motion to end executive session and go back into public session, Justin seconded, motion carried.

Executive session ended at 0852p.

Public session began at 0852p

Jared made a motion to approve the Foundation Affiliation Agreement with the removal of the compensation section (section 2.4), Matt seconded, Sam asked that once it is revised will Jared sign the agreement, Dr. Taylor stated yes, Jared stated that once section 2.4 is removed he will sign, motion carried.



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Caryn made a motion to end public session, Sam seconded, motion carried.

Pubic session ended at 0854p.