



1200 Toolebeck Rd
Aiken SC 29840

803.226.0160 | F: 803.226.0202

HCA Board Meeting – 05.31.2023- HCA Commons-6pm

Kevin Murray, Chair-**Present**
Michelle Bulmer, Vice Chair-**Present**
Ashley Pitts, Secretary-**Present**
Jared Chambliss, Treasurer-**Present**

Audrey Decker, Member-**Present**
Phyllis Smith, Member-**Present**
Dana Cook, Member-**Present**
Caryn Butler, Member-**Present**

Meeting called to order- Called to order at 0601

- Dr. Ann Marie Taylor (Invocation)
- Pledge of Allegiance (K. Murray)
- Ashley Pitts (Mission Statement): "Our mission is to create an innovative and challenging learning environment that teaches the whole learner through the pillars of connection, flexibility, and service".
- **Phyllis made motion to amend agenda to add volleyball game discussions/policies, Kevin seconded, motion carried**

HCA Celebrations:

- **ReInvent Conference and Staff Benefits-Dr. Taylor spoke that it is hard for us to compete with the pay increase with ACPD, however we have created and went through the process of having a daycare on site for staff members. Sarah gave updates on the success of the ReInvent conference. Sarah spoke to the vibe of conference and said that it was a wonderful environment to be a part of. There were 226 people in attendance. Of the 226 people 59% were HCA staff and 41% were not HCA staff to include people from all over SC, some from FL, GA and NC. There was some influence from the event, we got lots of publicity across the state. We did get a national shout out at a national level. In regards to the profit and loss- total expenditures was approx \$32,000- profit we earned approx \$15,500. With the numbers at this we lost approx \$12,000, after all the break down. However admin did identify areas of improvement to include charging HCA staff at a lower rate as well as the local educators. Dr. Taylor spoke to how amazing the team did. Dr. Taylor did soke to how we had a bump up meeting from 2nd grade to 3rd grade and had about 100 people in students.**

Chair's Report:

- **ReInvent P&L- Spoken about in the above the ReInvent. Audrey asked about CEU's for teachers. Dr. Taylor said that teachers must have 120hrs. Most professional development is offered at a fee.**
- **Staff vs HCA Board Volleyball Game- Kevin spoke to the Volleyball game**

Vice Chair's Report:

- **Athletic Program Vision- Michelle wanted to get the athletic vision in regards to the next 1, 3, 5 years. Katie and Landon spoke to the athletic vision. Landon spoke that the current vision is to have all sports in place to include spring sport with facilities to match and be competitive across the region. Goals for 2023-2024:**



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- NCAA clearinghouse set up for athletes
- Build fields
- Start JV athletics for programs
- Start fundraising
- Add a track and field program
- Grow Booster Club

Goals over the next 3-5 years

- Have a fully functioning self sufficient programs
- Compete in 1A Region 4/5 to start winning region and state championships against public schools our own size
- Expand and build a varsity competition gym that can hold 1400 students
- Start a MS football program to keep our male athletes from transferring to AHS/SAHS.

Landon spoke to the requirements of coaching. Dr. Taylor spoke that one of the things that Landon did was that he wanted to be able to hire competitively. Landon spoke to how he developed his plan. Landon said that he is now able to post on the SCHSL website for coaching hiring. Dr. Taylor spoke to working closer with Landon on hiring a coach that will also dual as a teacher. Landon spoke to Athlete recruiting and will have NCAA clearinghouse will be set up next year. Landon spoke to Varsity Letters and the standards. Landon spoke to the needs that HCA has to be a competitive athletic program: Weight room with a strength and condition coach; Facilities(fields, batting cages, varsity competition gym); Coaches that work at the school. Wish list- Best facilities in Aiken area: Dr. Taylor spoke to the budget that her and Steve spoke about. Dr. Taylor presented the board with the expense list of items we can afford now vs the what we can't afford. Michelle spoke to why she wanted to know how the board can help with sports. Discussion had around what is needed and how to move forward. Ground breaking ceremony for upcoming sports fields on August 4, 2023 during Village Fest.

Committee Reports:

- Non Profit Committee- Sarah presented a partnership for business and grant writing. Partnership opportunities is going to launch in July 1. Dana asked how people can make a donation.
- Charter Rewrite Committee- New Charter has been turned in and we are waiting on the board
- Athletic Committee- discussed as above

Secretary's Report:

- Approval of last month's meeting minutes- Ashley made a motion to approve the meeting minutes from last month, Michelle seconded, motion carried.



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Treasurer's Report:

- Monthly Update- We are on mark with the largest cash on hand that we have ever hand, 56 days. We have a surplus at approx \$500,000 for the year.
- Draft Budget from Veris- Dr. Taylor instructed boards attention to one drive to look over the draft budget.
- Adding Ashley Sturkie to SRP Account and removing Carol
- Opening additional checking account at Regions - this account will be our "savings" account but due to it having to be collateralized, it has to be done as a checking account.
 - We will be moving \$500,000 to this account
 - We will add roughly \$27,000 to SRP account (to make an even \$100,000 in that account)
 - Opening PTO and Booster Club accounts at SRP - the only people on these accounts will be AMT, Gibbons, and Sturkie

Dr. Taylor spoke to how we were moving the direction for all these.

Phyllis made a motion to add Ashley Sturkie to the SRP account and remove Carol Greleash from account, Kevin seconded, motion passed.

Phyllis mad a motion to open an additional checking account at Regions bank, Kevin seconded, motion passed.

Phyllis made a motion to open a PTO and Booster Club account at SRP with Ann Marie Taylor- HCA Lead Learner, Ashleigh Gibbons- Director of Accountabilityband Federal Programs, and Ashley Sturkie- Fiscal Director, to the accounts, Kevin seconded, motion passed.

Executive Director's Report:

- Policy Updates (**Voting Items**)
 - Fiscal Policies (complete pack)- Ashley Sturkie and Ashleigh Gibbons presented in regards the the changes that were made to the fiscal policies. Ashley Sturkie explained that the purchase approval process changed so that it loosens our previous rule to where they have 1 month expenditure instead of a biweekly expenditure. Ashley added that this will allow maintenance to be able to purchase the items they need and then turn in the receipt. Credit card policy that was added was that HCA staff can't use the HCA credit card for a purchase that is greater than \$500, with the exception of maintenance/food services. Audrey asked a question about what is categorized as travel. Ashleigh Gibbons explained the new café procedures. The new procedures would include a monthly budget to include café purchases and lunch orders. Michelle spoke to day to day procedures but not a policy. Ashley Sturkie talked about the procurement policy. Suggestion is that we have a procurement of \$5,000.00 with board approval. Kevin asked that we increase that procurement policy to \$7500.00, asked for thoughts, Jared stated that it is feasible because of inflation and the amount of students we have in the village now. Audrey asked if she was comfortable with that amount. Dr. Taylor stated she would agree with Jared. Michelle made a motion to approve the fiscal policy as is with the exception of the procurement policy, to which the increase would go from \$5000.00 to \$7500.00, Kevin seconded, motion passed.
 - Academic Grading Policy- Michelle made a motion to approve the academic grading policy, Jared seconded, motion carried.
 - Athletic Eligibility Policy- Michelle motioned to approve the athletic eligibility policy, Phyllis seconded, motion carried.
 - Attendance Policy- Michelle motion to approve the attendance policy, Kevin seconded, motion



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carried.

- Class Rank, Junior Marshalls, Honor Graduate Policy- **New policy, Dr. Taylor stated the HS and MS team worked on that. Michelle motioned to approve the class rank, junior marshalls, honor graduate policy, Kevin seconded, Audrey asked if it was normal for the valedictorian and salutatorian to go based off of grades for the 7th semester, Mrs. Lynch said yes, motion passed.**
- Discipline Policy- **Michelle made a motion to approve the discipline policy, Kevin seconded, motion passed.**
- Uniform Policy- **Uniform policy was discussed in regards to hats, spoke to security issues. Dana asked in regards to security why are we selling hats or hoodies, Michelle spoke to why students want hats in school. Further discussion had with the board in regards to hats in school and student overall being. Dr. Taylor spoke to the teachers perspective and how overwhelming do not want hats in the school. Mr. Martinez spoke to how a hat can be a sign of defiance at this current time. Mrs. Lynch has spoke to how the hat has made it is hard to identify students on camera. Spoke to how there is grey area. Michelle spoke to the shirts and skirts rule and how 3 inches above the knee rule doesn't work for everyone, asked for inseam rule, Shirt and shot rules need to be across the board for male and females, jegging vs leggings. Audrey made a motion to table uniform policy to next month's meeting, Michelle seconded, Motion carried.**
- Social Media Policy- **Kevin made a motion to approve the social media policy, Phyllis seconded, motion carried.**
- Technology Policy- **Michelle asked about a typo in the policy, Dr. Taylor stated she would change the typo- Michelle made a motion to approve the technology policy with the changes, motion did not pass. Phyllis made a motion to table the technology policy to next meeting, Ashley seconded, motion carried.**
- Credit Recovery Policy- **Michelle made a motion to approve the Credit Recovery Policy, Kevin seconded, motion carried.**
- **Collective Update- no real update- does have an upcoming meeting, will update once meeting is completed.**
- **Security Update (C. Butler, D. Cook)- Caryn spoke to the meeting that was held with the security team and Dana. Discussed current plan, next meeting planned for next month.**
- **Board Member Election Update (C. Butler)- Dr. Taylor contacted Tyler and stated we can do one election in August to include the special election for the 1 year term.**
- **Audit RFP Update – *Voting Item* – request the fiscal team along with Dr. Taylor to approve and name new auditor (June 1)- Audit RFP- \$18,500.00 and one is \$19,000.00. Kevin asked to add Jared to the audit process and the RFP process. Michelle motioned to allow Jared, Dr. Taylor and fiscal team to choose the RFP, Kevin seconded, motion carried.**

Questions/Comments from Board Members:

Public Comments:

- **Nicole Lane- Discipline Policy- Michelle read rules for public statement. Nicole spoke that she would like to add that if a weapon of any kind is brought into a physical altercation it should be brought to the board for expulsion due to threat of safety. Spoke to incident that happened with her son in regards to a physical**



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altercation. Spoke to the fact that the student was allowed back in the classroom with her son and start punishment immediately and not be able to return to class, despite the restorative conversations had. Due to being so young he doesn't understand what happened and the malicious intent behind the student stabbing him. Spoke to making changes to the discipline policy to ensure the safety of all children involved.

Executive Session:

Kevin made a motion to go into executive session at 0748pm, Phyllis seconded, motion carried. Executive session began at 0755 pm.

- Contractual
- Disciplinary Hearing- 7pm

Kevin made a motion to end executive session at 0910p, Phyllis seconded, motion carried.

Kevin made a motion to start public session at 0911p, Michelle seconded, motion carried.

Kevin made a motion to not expel student A with recommendations for drug/etoh counseling, credit recovery and updates to the board on progress, Jared seconded, motion carried.

Kevin made a motion to end public session, Michelle seconded, motion carried.

Public session ended at 0912p.