



Lotterease Parent *manual*

PLEASE don't use "Slide Show" for this
PowerPoint, it cuts off the slides

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How to view Applicant List

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Login

Select the Lottery to view the applicants.

Lottery Name:

Submit

Pick lottery name

(You are now in "Applicants List")

You will arrive at this page when you click the link on your school website

How to view the applicant list

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This is the current list of applicants. Login to edit or confirm your child's application.

This lottery has not been run.

Now you can view the applicant list.

Hint

You can press Ctrl-F to search for your child!

You can also log in to view your child's application.

First Name	Middle Initial	Last Name	Phone
S.	A.	J.	...-4520
M.	E.	A.	...-7200
S.	S.	Y.	...-7268
A.	G.	H.	...-8069
K.	M.	L.	...-7573
U.	M.	B.	...-9814
A.	L.	L.	...-0788
N.	A.	M.	...-7858
M.	S.	M.	...-0417
A.	L.	N.	...-5147
M.	A.	Z.	...-2787
S.	R.	C.	...-3434
R.	B.	G.	...-8863

How to register a new account

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Select the Lottery to view the applicants.

Lottery Name:

Submit

Click on
"Registration"

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Login

Enter your information below to create an account. Note, this is not your Child's information.

First Name:

Last Name:

Address1:

Address2:

City:

State:

Zip Code (5-digit):

Phone (xxx-xxx-xxxx):

Email:

Email Verification (enter email again):

Password (don't forget this password):

Password Verification (enter password again):

Submit

(Fill it out) its
YOUR
information not
your child's

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Account Info

Add Child

Logout

Enter your child's information below to add them to your account.

You will be able to enter additional children if necessary.

First Name:

Middle Initial:

Last Name:

Date of Birth (mm/dd/yyyy):

Submit

Fill out **CHILD'S**
info

(Your last
name is
already
there)

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Account Info

sam

Add Sibling

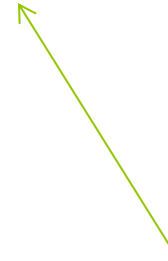
Logout

You have added sam to your account!

Use this form to select a school you want to apply to. One child can apply to only one open lottery per School.

School Name:

Submit



Choose school

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Add Sibling

Logout

Select a Lottery to enter sam.

Lottery Name:

Submit

Choose lottery

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Account Info

sam

Add Sibling

Logout

You have successfully registered sam into the Lottery: 7th Grade.

Lotteries that sam has entered. Click 'edit' for further actions.

[Enter sam into another lottery](#)

School Name	Lottery Name	Lottery Status	Position	Confirmation	Action
TCMS	7th Grade	Pending	-	Pending	Not Applicable
					edit

Congrats! You have now entered your child in the lottery!

Do you have two children applying? Click this!

You can also enter your child in several lotteries at different schools by clicking this.

Click this to see options for your child's account.

How to log in to an existing account

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Select the Lottery to view the applicants.

Lottery Name:

Submit

Click here

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Login

Forgot Password

To view all applicants in a Lottery click 'Applicants List' to the left.

Login to enter into your account. If you do not have a password, click 'Registration' to get one.

Email:

Password:

Submit

LOG IN OF COURSE

Forgot
password?

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sam

Add Sibling

Logout

Click your child's name on the left to view their lottery entries.

Select an action for your account.

Action:

Submit

☒ View Account History

☐ Edit Account

☐ Cancel Account

You are now
logged into your
account!