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KMF
7/29/2020

HCA Board Meeting - 6.23.2020, HCA Commons

Kevin Murray, Present
Jenny French, Present
Michelle Bulmer, Present

Rosalyn Bowman, Present
Jennifer Abraham, Call In
Jennifer Heverly, Call In

Robert Fazekas, Present
Yolanda Dortch, Present
Brittney Jackson, Present

Meeting called to order - 6:01 PM (K. Murray)

- Dr. Ann Marie Taylor (Invocation)
- Mrs. French (Mission Statement): "Our mission is to create a challenging learning environment with high academic and social expectations through developmentally appropriate, flexible, and innovative instruction that allows each student to realize and confidently possess their full potential."
- Recognize Special Guest- Patti Rubenzer (Public Charter School Alliance of SC, Director of School Development)

Approve Minutes:

- May 26th Meeting Minutes- French motioned. 2nd Bulmer. No discussion. All approved.

Committee Reports:

- Growth Committee (Mr. Fazekas)- areas staked out for our new sewer line and equipment delivered for job. Land is being leveled for buildings. Buildings delivered on property. Dr. Taylor has been spending about 1/3 of her day on handling this project. School is working on bonds for new facilities. Working toward having a permanent structure for 10th grade instead of more modulars. Mr. Murray commented that Dr. Taylor is doing a wonderful job updating the buildings and keeping this project on task.
- Non-Profit Committee (Mrs. Bulmer)- looking for artist to paint mural in entryway, all other efforts have been bumped back by Covid.

President's Report:

- Weekly Updates with Dr. Taylor- Dr. Taylor will be sending out weekly update emails to the board letting us know what is being discussed in committee/admin meetings that might need board input and/or vote. Dr Taylor commented that things have been moving so fast and there are concerns that the public sometimes is aware of new items before the board does. This will take care of this issue. Dr. Taylor wants full transparency. All agreed that this will be a helpful and appreciated endeavor.

Secretary's Report:

- Advanced Board Training- Patti Rubenzer recommends this for our board to fix some of our potential compliance pitfalls and help us be a more cohesive team. This is a 3 hour long training and will align with the board member profile sheet Dr. Taylor emailed out to us previously to be completed by August. We need a board with diverse talents and capabilities. The board will be analyzed for strengths and weaknesses to come up with a plan for improvement. This is a great time for further instruction due to all of our new growth at HCA. This will be added to September's board meeting agenda for scheduling.

Treasurer's Report:

- Fiscal Updates- Mrs. Bowman handed the floor over to Dr. Taylor for the report. Denise Hopkins is present on a private zoom meeting to discuss the budget report. Everything is mostly on par. Went over budget on facilities and attorney fees, which was expected. We saved a lot of money in other areas such as substitute teachers due to Covid. Mrs. Hopkins agreed that Dr. Taylor covered the budget analysis well. Lawsuit is moving forward well in regards to roof and building repairs.



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*KNAF
7/21/2020*

Executive Director's Report:

- Permission to spend tech money from budget on Chromebooks and smartboards- budgeted \$200k for technology. Dr. Taylor is asking permission to spend this money on Chromebooks and Smartboards and related supplies, as well as internet services. French motions to approve the expense. Jackson 2nds. Board discussed possibility of needing a buffer for later in the year. Dr. Taylor already has extra computers set aside just for this possibility. So she is not concerned about spending it up front. Board approved the expense unanimously.
- Athletics & Athletics Booster Club- Dr. Taylor and her team propose creating a Booster Club to help grow our athletic department. The included Bylaws are just a suggestion for a first ready and for our review. Mr. Murray recommends the board review the document and make notes for our next meeting. Mr. Fazekas advises this document needs to be reviewed by an attorney prior to board approval.
- Handbook Amendments- First Reading- a working document was provided to us by Dr. Taylor for our first review. French motions to approve the amendments to the 2020-2021 Employee Handbook. Dortch 2nds. No discussion. All approved. Addition of black shirt to uniform. The high school dress code has been provided for our review and will be approved at our next meeting.
- Covid Discussion- Dr. Taylor has created a committee specifically related to deciphering Covid updates as they relate to our school operations. The committee has created a document that will at some point be provided to the public. SC has cancelled standardized testing for next school year as well. Mr. Murray recommends our admin attend some of the certification opportunities sent by Erskine in relation to Covid. Mrs. Jackson commends Dr. Taylor on involving her staff in making these decisions so that the teachers feel comfortable coming back to work as well. Dr. Taylor feels it is very important to take care of our HCA families in doing what is best not only for the children, but also for the staff and parents as well. The teachers and team have done a great job staying on top of this situation and making the best of the new environment.
- Blended Learning Discussion- Dr. Taylor is offering this option to parents who aren't comfortable sending their children to school due to the virus. HCA has been selected as one of only 3 charter schools in the state of SC to pilot this program. Our school will not be required to make up any days missed due to weather. Utilizing Edmentum as an online learning portal, HCA will be offering an online learning environment not only for kids choosing to do so due to covid concerns, but also to provide our students opportunities to access extra courses not taught in the brick & mortar classrooms. Each child will have his/her own log in to this program. The HCA team carefully analyzed and surveyed our families' interest in the program prior to development. We have the potential to add about 150 new kids to HCA without any new hires. Some current teachers will be receiving stipends to aid in running the program. Students will need to commit to one year if choosing the online learning option, however their in-classroom spot will still be available to them for the next school year. This is a temporary program due to Covid. Extending this program past the one year will require our charter to be amended, so this will be revisited next year according to success and interest in the pilot. Mrs. Jackson asks what interventions will be available for students who find the online learning environment isn't working with them. Dr. Taylor will be providing additional support via teachers as intervention to cover these cases. Students must be current students in order to attend this program this year. Should we change our charter to include this program for subsequent years, this could change.
- Calendar Date Change (Typo)- put Memorial Day on wrong date. It has been fixed.

Questions/Comments from Board Members:

Executive Session: French motioned to go into executive session. Jackson 2nd. All approved.
Bulmer motioned to go out of executive session. French 2nd. All approved.

Open Session: French motions to go into open session. Jackson 2nds. All approved. No Comments. French motions to end the meeting. Fazekas 2nds. All approved. Meeting adjourned 8:02pm