



1200 Toolebeck Rd
Aiken SC 29840
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1/28/2020

HCA Board Meeting Minutes- 12.17.2019, HCA Commons Area

Kevin Murray, President (Present)
Jenny French, VP (Present)
Michelle Bulmer, Sec. (Present)

Rosalyn Bowman, Treasurer (Present)
Jennifer Abraham, Member (Phone)
Jennifer Heverly, Member (Present)

Robert Fazekas, Member (Absent)
Yolanda Dortch, Member (Present)
Brittney Jackson, Member (Present)

Meeting called to order - 6:30 PM (K. Murray)

- Dr. Ann Marie Taylor (Invocation)
- Mr. Murray (Pledge of Allegiance)
- Mrs. Bulmer (Mission Statement)

Approve minutes

- 11/19/19 Mtg Minutes Approved (Motioned- Dortch, 2nd- French, All Approved)

Parent Questions / Presentations:

- Mr. Whitt Taylor- Did not attend.

Finance Report:

- Accountant Report- All is on budget as planned. Kevin Murray recommends not paying the accountant to attend monthly meetings. Report can be given by staff member. All agreed this is a good idea if it saves us money.
- Auditor Report- Randi Branham from Elliott Davis called in to go over the 2018-2019 Audit. The audit found no deficiencies.
- Current Budget Update- Dr. Taylor presented the 5 Year Budget highlighting enrollment and growth with additions of high school grade levels.

Executive Director Report:

- 9th Grade Academy Update- HCA will host a parent night 1/27/2020 with information for rising 9th graders, both current and prospective students. Will need bond approval for temporary classrooms.
- Enrollment Update- doing well, still maintaining a waitlist
- Open Enrollment Update- on schedule with re-enrollment and interest for new enrollment. Enrollment procedures are in line with policy.
- Montessori Update for 20-21 (future plan from Mrs. Sharon Birchmore)- planned to add 4th thru 6th grade classroom to be placed in the current library space. Library will be relocated.
- Roof Update- should be resolved soon. Dr. Taylor is staying abreast of the situation.
- Summer Flooring Refurb Discussion- Dr. Taylor relayed that she would like to request a budget in the near future for resurfacing the concrete floors throughout the commons areas (not the classrooms) over summer break. She is currently gathering quotes for the work and feels this is an investment worthy of our consideration.
- Erskine Update- Erskine has already begun their partnership with HCA by means of putting together a marketing video and assisting with data interpretation
- Russ Caldwell/Temp Buildings Update- The original mobile unit Dr. Taylor was considering purchasing is no longer available. She has been looking at other options nearby and will make plans to visit the units in person in the near future. Board members are encouraged to visit as well. Kevin Murray and Brittney Jackson expressed interest in attending with Dr. Taylor.
- Tech Request- Dr. Taylor requested to purchase 3 Chromebooks/month to replace water bill costs (\$1400- NOT having to pay toward monthly water bill due to billing error by Montmorenci Water)- French Motioned to approve the request. Bulmer 2nd. Motion passed (Dortch voted against.)



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- Dr. Taylor requested \$4000 for Phase 1 of the Website Rebuild- French Motioned. Bulmer 2nd. Motion Passed.
- 20/21 Calendar Approval- French Motioned. Jackson 2nd. Motion Passed.
- Budget (Personnel) Approval- Dr. Taylor suggests a list of stipends to add to pay scale as an addendum for future approval. French motioned to approve the personnel budget as presented by Dr. Taylor. Jackson 2nd. Motion approved.
- Edmentum (Online Learning Program)- Dr. Taylor requests \$2500 to enroll in this program. French Motioned to approve the request. Bulmer 2nd. Motion Approved.

Questions/Comments from Board Members: None

Executive Session: French Motioned to amend the agenda to include an executive session. Bulmer 2nd. Motion approved.

- French motioned to begin executive session at 7:30pm. Dortch 2nd. Motion passed.
- French motioned to end executive session at 8:08pm. Dortch 2nd. Motion passed.

French motioned to adjourn open session at 8:08pm. Dortch 2nd. Motion passed.