

HCA



Adam G. Brown
7/19/16

"A Pre - College Academy for Precocious School Children"

1200 Toolebeck Road | Aiken, SC 29803

O: 803.226.0160 | F: 803.226.0202

www.horsecreekacademy.org

Minutes

HCA Executive Open Session Board Meeting

5/24/2016

6:00 p.m.

HCA Commons Area

Members in Attendance: Beth Bilson, Suzanne Rye, Joel Black, Jake Edwards, Kevin Murray, and Jason Shealy

Members Not Attendance: Charles Lowe

Start of Meeting: 6:00 p.m.

Open Session was called to order by Beth Bilson at 6:00 p.m.

Reading of Mission Statement Beth states that if anyone has any suggestions or ideas in order to make the mission statement better, please make the board aware.

Mr. Brown give an operating budget rundown. The next meeting will to be to vote on the budget as number of enrollment increases. The admin staff wants to ensure that the budgets stays \$20,000 in the "black."

Mr. Brown gives an update to parents to date of new hires who excited to be a part of HCA.

- 3 new hires
- Adding one 5K, 2nd grade and 6th grade class.
- Hiring another Special Ed teacher to accommodate needs of increasing numbers
- Part Time Custodian in order to assist Kim England and help maintain the premises.
- Music Teacher – Had to add in budget for materials.

Parent: Do you have a copy of last year's budget to compare to this year's budget?

Mr. Brown: No.

Beth Bilson, President
Joel Black, Board Member
Jason Shealy, Board Member

Suzanne Rye, Vice President
Jake Edwards, Board Member

Charles Lowe, Secretary
Kevin Murray, Board Member

HCA



"A Pre - College Academy for Precocious School Children"

1200 Toolebeck Road | Aiken, SC 29803

O: 803.226.0160 | F: 803.226.0202

www.horsecreekacademy.org

Chorus will be projected for upcoming school year.

Projected student count for 2016-2017 school year will be 480 students.

Sarah Morris will be in charge of the new 6th program called Emerge. This is to get 6th grade children ready for middle school.

A need in hiring lab proctor due to more online course courses needed to get children ready for high school academics.

Projected goal is to have another computer lab as a learning lab and to ensure every child has a computer to test in the morning hours when a child's mind is fresh and rejuvenated.

Beth Bilson interjects that she is excited about the new and upcoming events. Beth also requests that when the chorus is ready that they sing at the opening of one of the board meetings.

Mr. Brown envisions showcasing HCA students in events abroad to show their talents and what HCA has to offer. Desk, chairs and other furnishings must be purchased to accommodate the expansion. Directors are going to be doing extensive observations to improve classroom management.

Mr. Brown ends his updates and calls for any questions.

Beth Bilson: Is there a lottery that has to be performed?

Our goal is to accept every child who applies. We have a waiting list as to opposed to a lottery. Our intention was to hire a special education teacher because we do not want to turn away students despite special needs and hire according to the need.

Parent: I had a friend who was not accepted into the 4K program. Do you know why?

Mr. Brown: We are in the CDEP funding and students are selected due to income. If they were not accepted, it was because of income.

Parent: Will we not have art?

Mr. Brown: The music program replaced art. Our current art teacher will not return and we had no applicants for art. Upon completion of the gym, which is progressing nicely, we are hoping to add volleyball, basketball and soccer to after school activities.

Beth Bilson, President
Joel Black, Board Member
Jason Shealy, Board Member

Suzanne Rye, Vice President
Jake Edwards, Board Member

Charles Lowe, Secretary
Kevin Murray, Board Member

HCA



“A Pre - College Academy for Precocious School Children”

1200 Toolebeck Road | Aiken, SC 29803

O: 803.226.0160 | F: 803.226.0202

www.horsecreekacademy.org

Mr. Brown calls for any more parent questions, none being he thanks the parents for their attendance and takes his seat.

Suzanne makes a motion to amend the agenda.

Kevin Seconds

Contractual issue regarding the gym.

Kevin Murray gives an update on the gym. A new contract is needed in order to paint the inside of the gym at the preference of Dr. Roberson and Mr. Brown.

UPS Grant is in the stages of preparation.

Suzanne makes a motion to change the contract to \$21,973

Jake Edwards seconds

Majority in favor (two board members abstained from vote)

Approval of Board Minutes for April 26, 2016:

Jakes makes a motion

Kevin seconds motion

All in favor – Passes and approved

Dr. Roberson take the floor to present his Evaluation Instrument for Executive Director. He thanks the students for being here for the board meeting. If they submit a one-page essay regarding their findings on the board meeting, submit to their teacher, they will receive extra credit for doing so.

To make sure that students reach the highest potential in education, the following results must be evident:

Teaching & Learning

Student Achievement

Fiscal Management

Beth Bilson, President
Joel Black, Board Member
Jason Shealy, Board Member

Suzanne Rye, Vice President
Jake Edwards, Board Member

Charles Lowe, Secretary
Kevin Murray, Board Member

HCA



"A Pre - College Academy for Precocious School Children"

1200 Toolebeck Road | Aiken, SC 29803

O: 803.226.0160 | F: 803.226.0202

www.horsecreekacademy.org

School Safety
School/Campus Appearance
Student Discipline

Dr. Roberson reviews with the board the instrument to evaluate the Executive Director on those topics with 5 being the highest level of achievement and 0 being the lowest.

Beth Bilson states that she would like for Dr. Roberson to do a self-assessment in December and present to the board.

Dr. Roberson turns to his next item for discussion which is the Roles and Responsibilities of the Leadership Team

There are early indicators for the enthusiasm with parents, students, and teachers regarding all the changes that have come in to play. The Educational Leadership Team (ELT) will hold weekly meetings and hold to time constraints and sensitive to time, productivity and results. This is a communication time for everyone in the team to share events and discussions. Dr. Roberson reviews with the board the purpose of the creation of this team.

Dr. Roberson ends his discussion items and Beth Bilson calls to move into executive session.

Jake Edwards makes motion
Jason Shealy seconds motion
All in favor – Passed and approved

Open Session closes at 6:44 p.m.

Executive Session begins at 6:47 p.m.

Kevin makes a motion to move to Open Session
Jake Edwards makes a motion

Open Session opens at 9:25 p.m.
Item #1- Bylaws

Beth Bilson, President
Joel Black, Board Member
Jason Shealy, Board Member

Suzanne Rye, Vice President
Jake Edwards, Board Member

Charles Lowe, Secretary
Kevin Murray, Board Member

HCA



“A Pre - College Academy for Precocious School Children”

1200 Toolebeck Road | Aiken, SC 29803

O: 803.226.0160 | F: 803.226.0202

www.horsecreekacademy.org

Need to add items and review with Tyler before vote can ensue.

Item#2- Security & I.T. Contracts

Kevin Murray makes a motion to accept the contracts Mr. Brown presented with Carver Security and Premier Networx with Tyler Turner and Dr. Roberson's review.

Jake Edwards seconds

All in favor- Passed and Approved

Jason Shealy calls for meeting to adjourn

Jake Edwards seconds

All in favor- Passed and Approved

Meeting Adjourned at 9:27 p.m.

Beth Bilson, President
Joel Black, Board Member
Jason Shealy, Board Member

Suzanne Rye, Vice President
Jake Edwards, Board Member

Charles Lowe, Secretary
Kevin Murray, Board Member