

# HCA



*Heather G. Baker*  
7/19/16

*A Pre - College Academy for Precocious School Children*  
1200 Toolebeck Road | Aiken, SC 29803  
O: 803.226.0160 | F: 803.226.0202  
www.hcacs.net

## Minutes

### HCA Executive Open Session Board Meeting

**6/21/2016**

**6:00 p.m.**

**HCA Commons Area**

Attendance Board Members-Beth Bilson, Charles Lowe, Suzanne Rye, Kevin Murray.

Absent: Jason Shealy, Jake Edwards, Joel Black

Administrator- Dr. Frank Roberson.

Principle-Mark Brown

6:00-Board Chair Beth Bilson opens meeting.

6:05- Motion to amend agenda to vote on approving 2016-17 budget. Approve drafts of Employee Handbook, Parent Handbook, and student disciplinary handbook.

By Kevin Murray

2nd-Suzanne Rye

Motion approved by unanimous vote.

6:10-Mark Brown went over draft of guidelines for addressing Executive Board.

6:15-Motion to approve May 7th special Board Meeting minutes.

Motion- Kevin Murray

2nd- Suzanne Rye

Motion approved by unanimous vote.

6:16- Financial report by accountant Bill Moser. Overall school is in outstanding shape fiscally.

6:25- Mark Brown reported that school did not reach title one threshold for students at HCA.

Funding will be missed for next year. Plan proposed to make greater effort to have parents return title one fact sheet this year. To insure that funding can be secured for 2017, 2018 school year.

6:35-Mark Brown informed board of purchase of new chairs and desks for 1st, 2nd, and 6 grades. Total cost 2800 dollars.

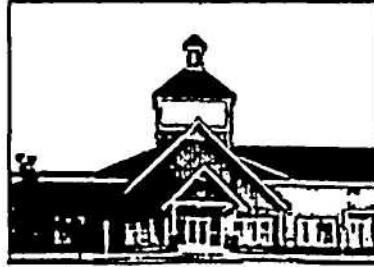
6:45- Motion to approve 2016/17 budget.

Beth Bilson, President  
Joel Black, Board Member  
Jason Shealy, Board Member

Suzanne Rye, Vice President  
Jake Edwards, Board Member

Charles Lowe, Secretary  
Kevin Murray, Board Member

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Motion- Kevin Murray

2nd- Charles Lowe

Motion approved by unanimous vote.

6:47- Motion to approve draft of Student Disciplinary handbook.

Motion- Kevin Murray

2nd- Suzanne Rye

Motion approved by unanimous vote.

6:50- Motion to approve draft of employee handbook.

Motion- Kevin Murray

2nd- Suzanne Rye

Motion approved by unanimous vote.

6:55- Motion to approve draft of Parent/Student handbook.

Motion- Kevin Murray

2nd- Suzanne Rye

Motion approved by unanimous vote.

7:00- Motion to approve By-Laws.

Motion- Kevin Murray

2nd- Suzanne Rye

Motion approved by unanimous vote.

7:05- Motion to adjourn to executive session.

Motion Charles Lowe

2nd- Suzanne Rye

Motion approved.

Executive session topics-

IT issues

Legal costs

Accessing personnel

7:50- Motion to leave executive session.

Motion- Kevin Murray

2nd- Suzanne Rye

Motion approved.

7:51- Motion to accept guidelines for addressing Executive Board.

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Beth Bilson, President  
Joel Black, Board Member  
Jason Shealy, Board Member

Suzanne Rye, Vice President  
Jake Edwards, Board Member

Charles Lowe, Secretary  
Kevin Murray, Board Member

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Motion-Kevin Murray

2nd- Suzanne Rye

Motion approved by unanimous vote.

7:55-Meeting adjourned

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Beth Bilson, President  
Joel Black, Board Member  
Jason Shealy, Board Member

Suzanne Rye, Vice President  
Jake Edwards, Board Member

Charles Lowe, Secretary  
Kevin Murray, Board Member